

Johnstonville Elementary School District

Minutes for Regular Board Meeting December 13, 2023

1.1	CALL TO ORDER	Board Trustee Michelle Davenport called the meeting to order at 6:03 p.m.
1.2	BOARD MEMBERS PRESENT BOARD MEMBERS ABSENT	Board Trustee Michelle Davenport, Board Trustee James Vincent, Board Trustee Bobbie Kirkpatrick, and Board Trustee Mitchell Murphy. Board Trustee Cera Capron
1.3	PLEDGE OF ALLEGIANCE	Board Trustee Bobbie Kirkpatrick led the pledge of allegiance.
1.4	ADOPT AGENDA	The board approved the agenda with the changes. MSCU (Kirkpatrick/Vincent)
1.5	ORANIZATIONAL MEETING/ELECTION OF OFFICERS	
1.5.1	ELECTION OF PRESIDENT	Mitchell Murphy nominated James Vincent for Board President. James Vincent seconded the nomination. Vote was unanimous, motion carried.
1.5.2	ELECTION OF VICE PRESIDENT	James Vincent nominated Bobbie Kirkpatrick for Board Vice President. Bobbie Kirkpatrick seconded the nomination. Vote was unanimous, motion carried.
1.5.3	ELECTION OF CLERK	Bobbie Kirkpatrick nominated Michelle Davenport for Board Clerk. Michelle Davenport seconded the nomination. Michelle Davenport nominated Mitchell Murphy for Board Clerk. Mitchell Murphy seconded the nomination. A vote was taken resulting in a two-to-two tie. The board came back after the nomination of the Board Representative and voted to elect Michelle Davenport as Board Clerk. Vote was unanimous, motion carried.
1.5.4	APPOINTMENT OF SECRETARY	Michelle Davenport moved to appoint Dr. Scott Smith, Superintendent/Principal as Board Secretary and Mitchell Murphy seconded the appointment. Vote was unanimous, motion carried.
1.5.5	ELECTION OF BOARD REPRESENTATIVE	Michelle Davenport nominated Mitchell Murphy for Election of Board Representative. Bobbie Kirkpatrick seconded the nomination. Vote was unanimous, motion carried.
1.5.6	OATH OF OFFICE FOR BOARD MEMBERS	Dr. Scott Smith, Superintendent/Principal, presented the Oath of Office to the newly elected board members and they took their seats.

1.5.7	2024 BOARD MEETING DATES	The board approved the 2024 Board Meeting Dates. MSCU (Kirkpatrick/Murphy)
2.0	APPROVE MINUTES	The board approved the November 15, 2023 Board Meeting Minutes. MSCU (Kirkpatrick/Vincent)
3.0	COMMUNICATION/INFORMATION	
3.1.1	BOARD MEMBERS' REPORTS	None
3.1.2	SUPERINTENDENT REPORT	<p>Dr. Scott Smith, Superintendent/Principal, reported and provided handout:</p> <ol style="list-style-type: none"> 1) Current enrollment 193 students 2) Sports <ol style="list-style-type: none"> a. Boys Basketball <ol style="list-style-type: none"> i. Practice has started b. Girls Basketball <ol style="list-style-type: none"> i. Tournaments at Diamond View and Janesville 3) School Site Council <ol style="list-style-type: none"> a. Meeting on a monthly basis, except in November b. Started their annual review of the Comprehensive Safety Plan and will move for approval in January 4) School/Community Events <ol style="list-style-type: none"> a. Santa's Breakfast is Wednesday, December 20th at 5:00pm b. Winter program is Wednesday, December 20th at 6:30pm 5) Johnstonville School is participating in the Festival of Lights this year at the Lassen County Fairgrounds 6) Opportunity to volunteer for Bell Ringing for the Salvation Army December 16th 7) Staff Christmas Party is scheduled for December 18th <ol style="list-style-type: none"> a. Potluck b. Games and prizes c. Gift Exchange 8) Facilities <ol style="list-style-type: none"> a. Quick work by staff reduced damage from well malfunction <ol style="list-style-type: none"> i. Insurance Claim has been initiated b. Winter prep work has been completed <ol style="list-style-type: none"> i. Gutters cleared ii. Outside water shut off iii. Stocked up on ice melt 9) Cafeteria

		<ul style="list-style-type: none"> a. Participation numbers continue to climb, especially for breakfast b. Milk carton shortage is likely to affect us, but plans are in place to handle it c. Will be using KIT funds for freezer repair and repairs to the dishwasher <p>10) Upcoming required reports to the Board</p> <ul style="list-style-type: none"> a. School Accountability Report Card (SARC) in January for approval b. Mid-Year Annual Update to the 2023-24 LCAP in February <ul style="list-style-type: none"> i. Supplemental to the Annual LCAP Update <ul style="list-style-type: none"> 1. Mid-year Outcome Metric Data 2. Mid-year Expenditure and Implementation Data ii. Mid-Year Budget Overview for Parents <p>11) Lassen High School FFA Parliamentary Procedure Team are willing to help the board refine basic principles of Parliamentary Procedures.</p>
3.1.3	JOHNSTONVILLE TEACHERS' ASSOCIATION (JTA) CERTIFICATED UNION'S REPORT	Aaron Johnson, JTA President, reported that all teachers are members of the JTA. In addition, informed the board that our 8 th grade teacher has had her baby.
3.1.4	CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION (CSEA) CLASSIFIED UNION'S REPORT	No report.
3.1.5	JOHNSTONVILLE SCHOOL COMMUNITY ASSOCIATION (JSCA) REPORT	Dr. Smith, Superintendent/Principal, reported that JSCA upcoming events included Cocoa and Canvas in February and movie night in the spring.
3.1.6	STUDENT COUNCIL REPORT	Dr. Smith, Superintendent/Principal, reported that the door decorating went well and the winners were awarded candy canes. Winners included 6 th grade, 3rd and 4 th combo class, and Kindergarten.
4.0	PUBLIC COMMENT	None
5.0	CONSENT AGENDA - ACTION	
5.1.1	WARRANTS	<p>The board approved the commercial warrants and district payroll.</p> <p>MSCU (Murphy/Davenport)</p>
6.0	DISCUSSION/ACTION	
6.1	JOHNSTONVILLE ELEMENTARY SCHOOL DISTRICT 2023 DEVELOPER FEES REPORT	<p>The board approved the Johnstonville Elementary School District 2023 Developer Fees Report.</p> <p>MSCU (Murphy/Kirkpatrick)</p>

6.2	SECRETARY OF STATE REGISTRY OF PUBLIC AGENCIES	The board approved the Secretary of State Registry of Public Agencies. MSCU (Vincent/Murphy)
6.3	FILING OF VERIFICATION SIGNATURES	The board approved the filing of Verification Signatures. MSCU (Vincent/Kirkpatrick)
6.4	FIRST INTERIM REPORT	The board approved the First Interim Report including cash and budget transfers as presented by Gwen Corey, Business Manager, on the 2023/2024 budget. MSCU (Murphy/Davenport)
6.5	EAGLE ARCHITECTS CONSULTING SERVICES	The board approved the Eagle Architects Consulting Services. MSCU (Kirkpatrick/Murphy)
6.6	ENGLISH LEARNER HANDBOOK	The board approved the English Learner Handbook with corrections. MSCU (Murphy/Kirkpatrick)
9.0	CLOSED SESSION	
9.1	ADJOURN TO CLOSED SESSION	The meeting adjourned to Closed Session at 7:23 p.m.
10.0	RECONVENED IN OPEN SESSION	The Board reconvened into open session at 8:54 p.m.
10.1	REPORT ACTION TAKEN IN CLOSED SESSION	None
10.0	ADVANCE PLANNING	Next Regular Board Meeting Wednesday January 10 , 2024 at 6:00 p.m.
10.2	AGENDA ITEMS	The board requested to have the following items on the next regularly scheduled board meeting: <ul style="list-style-type: none"> • LHS Parliamentary Procedure Team January 10, 2024 at 5:30 p.m.
11.0	ADJOURNMENT	Board President James Vincent adjourned the meeting at 9:05 p.m.


Clerk of the Board


Date Approved


President of the Board


Date Approved